

**Community Garden Emergency or Pilot Project Grant 2017**

**First Intake Deadline: February 28, 2017**

**Second Intake Deadline: May 31, 2017**

**Funding is provided to SFE from the City of Edmonton**

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| **Garden Name**  |  |
| **Garden Address & Neighborhood** |  |
| **Submission Date** |  |
| **Amount Requested** |  |
| **Contact Name**  |  |
| **Contact Address** |  |
| **Phone** |  |
| **Email** |  |
| **\*Please be available to answer questions, or provide clarification from the Community Garden Grant Committee via phone on June 15, 2017, from 7-9PM** |
| **Secondary Contact Name** |  |
| **Phone** |  |
| **Email** |  |

**SFE Associate Community Garden Member since: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cheque payable to (must not be an individual): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Edmonton Community Services Representative (CRC/SW):**  |
| **Phone** |  |
| **Email** |  |

**Have you included the following attachments?**

* **Site map**
* **1 Letter of Support**
* **Land Use Agreement\***
* **Budget**
* **Photos**
* **Quotes from *two* sources**

***\*What type of Land Use Agreement depends on what type of land your garden is on:***

* ***If on City land, please provide the Memorandum of Understanding***
* ***If on private land, please provide the Land Use Agreement***
* ***If on school land, please provide a Letter of Support from the School Board or school administration***
* ***If on community league land, please provide the Land Use Agreement***

**Project Summary**

1. *Briefly describe your project and why your group requires funding.*

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1. *Outline the goal(s) and objective(s) for your project.*

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1. *How will you know if your project is a success?*

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**Project Rationale**

1. *Describe how this project will benefit to the community.*

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**Community Garden Committee Members:**

*Please list all of your community garden committee members*

|  |  |
| --- | --- |
| **Role** | **Name:** |
|  | 1. |
|  | 2. |
|  | 3. |
|  | 4. |
|  | 5. |

**Project Schedule (Key Milestones)**

*List the key activities for each project phase along with the dates.*

1. *If you are seeking emergency funding, include how your group will mitigate future risks to your garden assets and projects.*
2. *If you are seeking pilot project funding, outline the actions you are planning to develop community awareness about the project and attract new members.*

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| **Estimated Completion Date** | **Start Date** | **Deliverable/Activity** |
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**Additional Comments:**

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**Budget**

Please download the budget template on the SFE website.

Include a minimum of ***two*** quotes for your emergency repairs and indicate which quote you’re using and why.

Please email your completed application, along with required attachments to:

Junetta Jamerson, Community Garden Facilitator at: cgfacilitator@sustainablefoodedmonton.org

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|  | Office Use Only |  |
|  | **Approvals** |  |
|  |  |  |
| Signature: (SFE, CGGC Chair) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:  |
|  |  |  |
| Signature:(City of Edmonton, CRC or SW)  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date:  |

